



Quail
meadows



Golf Outing Guide
2014

GOLF OUTING OVERVIEW

Planning a golf outing doesn't have to be time consuming or stressful and you don't have to be an experienced golfer to organize a great event. With over 60 years combined experience in the golf industry, the staff at Quail Meadows is more than qualified to assist with every aspect of your golf outing. Please take a moment to review a few key elements of a typical day at the course.

Step 1: Decide on a Date

When choosing a date, consider who you are hoping to attract to your event. Whether it is the weekend warrior or the business person hoping to spend an afternoon on the links, Quail Meadows can accommodate 7 days a week. Try to have at least 3 dates in mind in case your first choice is already booked. The most popular start time is in the afternoon-after lunch. This allows plenty of time for your golfers to get things accomplished before heading to the course. If you have a group of "early birds" a morning start can be scheduled. Please keep in mind the prime season does book quicker than off-season months.

Step 2: Book Your Event

Once you have determined a few potential dates, call Quail Meadows to book your event. A contract with Quail Meadows must be signed with a \$200 deposit to secure your date.

Step 3: Meet the Staff

Three months prior to your event, schedule a meeting with the Quail Meadows event coordinator. During the initial meeting, areas discussed will include but are not limited to: golf format, food and beverage options and event schedule.

Step 4: Contests, Prizes and Sponsors

Whether you are hosting a major fundraiser or gathering a group for fun, contests and prizes are a great addition to any golf outing. Let our professional team help you choose the right contests and assign them to the perfect location on the course. If you are interested in unique, golf-related prizes, look no further than the Quail Meadows pro shop. If we don't carry what you are looking for, we can place a special order with any number of vendors. Sponsors are a great way to help offset your overall costs. Consider finding individuals or businesses interested in advertising as hole sponsors, beverage cart sponsors and/or hole-in-one sponsors. There are many creative sponsorship opportunities available.

Step 5: Golf!

Golf Outing Timetable

Six Months in Advance:

- Decide on date and time of outing
- Reserve date with Quail Meadows
- Sign and return contract with \$200 deposit
- Send out first publicity announcement
- Contact potential sponsors

Three Months in Advance:

- Meet with Quail Meadows staff
 - Review and choose menu
 - Decide on playing format and contests
- Order sponsor banners, hole sponsor signs and other graphic material
- Mail out formal invitations to potential outing participants

One Month in Advance:

- Mail confirmation letters to those who have already signed up
- Schedule final review meeting with Quail Meadows event coordinator
- Finalize menu options

Ten Days in Advance:

- Make sure gifts and prizes have been received
- Send your team list to Quail Meadows
- Confirm final headcount for golf and catering with Quail Meadows

One Day Prior to Outing:

- Review pairings list with Quail Meadows and spelling of names
- Confirm last minute changes of the player list with Quail Meadows staff
- Provide Quail Meadows staff with all signage to be placed on course
- Consult with the Quail Meadows staff about the placement of the hole sponsor signs
- Review final number

DAY OF THE OUTING

- Arrive at Quail Meadows at least 2 ½ hours prior to the event
- Ensure that all volunteers arrive 2 hours prior to the event
- Staff registration table at least one hour prior to event
- Confirm the beverage cart and the times it will be on the course
- Reconfirm timing of meal service following the event
- In case of inclement weather, review rain options and start time

Choosing a Date and Time

A primary factor for determining the playing format for your outing is the number of players you expect will participate. Once this is determined you can choose the type of event that makes the most sense for the size of your group.

You may choose to do a shotgun start or simply use tee times. A shotgun outing is appropriate for larger groups, as it allows all golfers to begin and end at the same time.

The following table provides useful information for picking a date, time and type of golf outing:

Type of Outing	Course	Day of the Week	Time of the Day
Shot-gun	Full Course	Mon-Thurs	8am or 1pm based on availability
Shot-gun	Full Course	Fri-Sun	1pm
Shot-gun	9-Hole Event	Fri-Sun	3:30pm off season/5pm prime season
Shot-gun	Modified	7 days a week	Subject to approval
Tee-time	---	7 days a week	9am-3pm

You must have at least 60 golfers for a shot-gun start and 100 players to close the golf course. Outings that don't reach the minimums have the option to pay for the additional golfers in order to get the shot-gun start and/or close the course.

No exceptions without approval from Director of Golf.

Golf Outing Pricing

SHOT-GUN

In-Season Weekday	\$38.00
In-Season Weekend	\$43.00
Off Season	\$38.00

TEE-TIME

In-Season Weekday	\$35.00
In-Season Weekend	\$38.00
Off Season	\$35.00

Pricing is per golfer.

Off-season: March thru May and September thru November.

In-season: June, July and August.

Standard Outings Include:

- 18 holes of golf with cart
- Personalized cart signage & score cards
- Scoring assistance
- \$5 merchandise credit*
- Registration area set up with 1-8 ft. table & 2 chairs
- On-course event markers for contests including placement & removal
- Placement and removal of hole sponsor signage (must provide signage 24 hours before the event)
- Event Coordinator assistance
- Free advertising through www.quailmeadowsgolf.com

* \$5 merchandise credit can be used to purchase prizes or gift cards through the pro-shop, or it can be put towards a lunch special or beverage tickets at the snack bar.

Catering Options

Quail Meadows allows you to choose from any of our three pre-approved caterers. All of which provide excellent quality and service, and offer a wide range of affordable options for your golf outing meal.



Cracked Pepper prides itself on providing boutique- style catering to the Central Illinois area. They are committed to executing flawless events that will create lasting memories. Their extensive menu and photographic presentation has made Cracked Pepper one of the elite caterers in Central Illinois.



Gracie's is a Washington bar and grille that also offers top-of-the line catering services to area businesses. Capable of providing food for events of all sizes, they have a catering menu that offers several affordable golf outing favorites, and are willing to work with you to create a customized menu if desired.



Michael's Italian Feast offers full service catering. Famous for their fresh baked bread and spaghetti sauce, they have mastered home cooked, preservative-free, one of a kind recipes which will leave you and your guests asking for more! Michael's is committed to providing quality food with great service for your event.

Contact Quail Meadows Golf Course at (309) 694-3139 or liz@fondulacpark.com to view individual menus.

Outing Formats & Contests

Scramble

This is the most popular golf tournament format because it allows golfers with varying handicaps to compete together. Each player in the foursome will tee off, the best shot is selected and all players will move their ball to this location and play their 2nd shot from that position. This format is followed until the ball is holed out. The team score is marked on the scorecard for each hole.

Modified Scramble

This is a good format to use for golfers who want to play their own ball, while helping with your pace of play. It is similar to a regular scramble, but with this format each player will hit a tee shot, then select the best one and play out the hole from that position individually. The best of the four scores is kept or you can modify that to two best scores. This will allow your groups to play as a team, but allow them to play their own ball as well.

Best Ball

Each golfer plays their individual ball for the hole and the best score for the foursome is recorded. This can be modified to a two best ball where two scores are recorded and can be used with or without handicaps. This is a popular format to be used amongst group outings.

Popular Hole-Contest Options:

Putting	Closest to pin
Chipping	Longest Putt
Longest Drive	Shortest Drive

Quail Meadows will provide contest sheets and stakes for any requested contests.

Your Outing: A La Carte

Our goal at Quail Meadows is to provide you with the opportunity to make your golf outing unique. In order to facilitate your particular needs, we let you decide what works and what doesn't for your outing.

The following services can be provided to compliment your outing:	
Additional cart rental	\$20 per cart
Beverage cart service	\$10 per hour, per cart
Bartender service	\$20 per hour, minimum 2 hours
A/V equipment rental	\$50
Driving range bucket of balls	\$2 each/includes shuttle service to and from driving range
Beverage Tickets	Ask about various options
Banquet Room for awards ceremony only	\$50 first hour/\$25 ea. additional hour
E-mail Advertising to QM database of over 5,000 local golfers	\$20 one-time e-mail blast \$50 three individual e-mail blasts
Advertising your event on Quail Meadows website	Complimentary

All outings that wish to advertise on the Quail Meadows website must provide the event coordinator with a registration form for the event 45 days before the registration deadline. Registration forms may be displayed in the Quail Meadows pro-shop but payment or entries for registration cannot be accepted at this location. All inquiries regarding your outing will be forwarded to your event chairperson. Quail Meadows staff is under no obligation to advertise or promote your event.

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GOLF 365

